

File No: NITANP/SMMMD/TENDER/2022-23/39

Date: 05.01.2023

NOTICE INVITING TENDERS

(Box Tenders/Open Tenders)

(ANNUAL MAINTENANCE CONTRACT FOR PROVIDING POST PEST CONTROL SERVICES AT NIT ANDHRA PRADESH, TADEPALLIGUDEM)



National Institute of Technology- Andhra Pradesh,
Beside Chennai - Srikakulam Highway,
Kadakatla, Tadepalligudem, West Godavari District,
Andhra Pradesh-534101.
www.nitandhra.ac.in/main/tender

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NEWSPAPER ADVERTISEMENT

TENDER NOTICE:



NIT Andhra Pradesh, Tadepalligudem

Ref No: NITANP/SMMD/TENDER/2022-23/39

Date: 05.01.2023

Box Tenders/Open Tenders are hereby invited from reputed registered Firms/ Agencies/ Bidders/Suppliers for providing the following services at NIT-Andhra Pradesh, Tadepalligudem, West Godavari district.

“Tender For Annual Maintenance Contract for providing Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem”

Addressed to:

Tender Box

Material Management and Disposal Section,
Sardar Vallabhbai Patel Administrative Vista Building,
NIT Andhra Pradesh, Kadakatla, Near NH-16
Tadepalligudem-534101, West Godavari District, Andhra Pradesh

The above **Tender name and Ref. No. should be Super-Scribed** in the Main Envelope containing the bid documents.

Tender Schedules can be downloaded from NIT-Andhra Pradesh website from 05.01.2023 onwards. Bidders need to submit hard copy with relevant documents attested by gazetted officer.

The last date for submission of tenders is 27.01.2023 up to 03:00 PM.

For further details regarding Tender notification & specifications, please visit www.nitandhra.ac.in/main/tender.

Date: 05.01.2023.
NIT Andhra Pradesh,
Tadepalligudem.

TIME SCHEDULE OF VARIOUS TENDER-RELATED EVENTS

(ANNUAL MAINTENANCE CONTRACT FOR PROVIDING POST PEST CONTROL SERVICES)

Bid Document downloading Start date/ Time	05.01.2023 at 05.00 PM.
Bid Document downloading End Date / Time	26.01.2023 at 05.00 PM.
Pre-Bid meeting	17.01.2023 at 03.30 PM
Last Date and Time for receipt of Bids	27.01.2023 at 03.00 PM
Technical Bid Opening Date /Time	27.01.2023 at 03.30 PM
Financial Bid Opening Date / Time	Will be intimated later
Contact Person	The Estate Section, NIT Andhra Pradesh, Tadepalligudem. Email: ad_pd@nitandhra.ac.in
Reference No:	NITANP/SMMD/TENDER/2022-23/39, Date: 05.01.2023

Signature of the Bidder with stamp

CLARIFICATIONS

Queries, if any, can be made through e-mail only to ad_pd@nitandhra.ac.in and cc to purchase@nitandhra.ac.in on or before **17.01.2023**. Queries received via any mode other than e-mail id mentioned above shall not be entertained. The queries should only be sent in the following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

If there is any addendum/corrigendum related to tenders, it shall only be published on NIT- Andhra Pradesh website (www.nitandhra.ac.in) and CPP portal (<https://eprocure.gov.in>). The Bidders are advised to check NIT Andhra Pradesh website regularly. No other mode of notice will be given.

The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made, if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued, if any, during pre-bid meeting in their bid.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

The Technical bid along with relevant documents should be attached with original EMD and Tender processing fee. Physical submission of financial bid only shall be considered.

**Associate Dean, SMMD
NIT ANDHRA PRADESH**

BID

File No: NITANP/SMMD/TENDER/2022-23/39

Date: 05.01.2023

Sub: Annual Maintenance Contract for Providing Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem.

Sir/Madam,

Bids are invited on the Box/Open Tender platform from the reputed registered Firms/Agencies/Contractors/Suppliers from the experienced premises of Post Pest Control services. The details of bidding conditions and other terms can be downloaded from the NIT Andhra Pradesh website.

The attested copies of all the documents of technical bid, signed undertaking of Bidder should be submitted offline mode only to the Director, NIT Andhra Pradesh, Tadepalligudem, on or before opening of bid.

The participating Bidder/s shall have to pay tender processing fee (non-refundable) and EMD for the amounts specified in the Statement related to bids, in the form of DD drawn in favor of the Director, NIT Andhra Pradesh, Tadepalligudem.

Further, the Successful Bidder shall furnish a part of a bid as Performance Guarantee specified in the Statement related to bids, to be paid in the form of BG as mentioned in the Tender Schedule.

NIT Andhra Pradesh, Tadepalligudem, will not accept the tenders from blacklisted companies or undependable suppliers, whose past performance with NIT-Andhra Pradesh was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of sub-standard quality/poor services, as defined in the other parts of the bidding documents.

Signature of the Bidder with stamp

STATEMENT RELATED TO BIDS

Bid Document Fee/ Tender Processing Fee (Non-refundable)	Rs. 5,000/- by way of RTGS/NEFT/DD from any Nationalized bank drawn in favor of the Director NIT Andhra Pradesh, Payable at Tadepalligudem. Account Name: Director NIT Andhra Pradesh A/C No: 35579546371 IFSC Code: SBIN0016305 Submit for evidence of payment Receipt.
EMD	Rs. 1,20,000/- by way of DD from any Nationalized bank drawn in favor of the Director NIT-Andhra Pradesh, Payable at Tadepalligudem.
Bid Validity Period	90 days from the date of opening of financial bid
EMD Validity Period	90 days from the date of opening of financial bid
Contract Agreement	The contract shall be for a period of Three Years , initially the contract will be for one year and extended yearly on the basis of satisfactory performance of services and compliance of all terms and conditions of the agreement.
Period of furnishing Performance Guarantee	Within 7days from date of receipt of LOA
Performance Guarantee in case of award of contract	05% of contract value as approved by competent authority
Performance Guarantee Validity Period	38 months from the date of signing the contract
Period for signing the contract agreement	Within 14 days from date of receipt of Contract/ Work Order

TENDER SCHEDULE

PREAMBLE:

National Institute of Technology, Andhra Pradesh is the 31st NIT among the chain of NITs started by the Government of India. NIT Andhra Pradesh is established in the state of Andhra Pradesh in the academic year 2015 – 2016.

NIT Andhra Pradesh, Tadepalligudem, invites sealed tenders under **two bid** system i.e., **technical bid and financial bid** from reputed agencies/ companies/authorized dealers dealing with Annual Maintenance Contract of Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem, based on the eligibility criteria and general terms and conditions mentioned in this document.

SCOPE OF WORK:

The service provider has to provide persons along with required chemicals and equipment to manage the pest control covering of approximately 1000000 sq. ft (in and around) built-up area, spraying floors/corners for mosquitoes, fumigation, pest retardant treatment for all pests including wood destroying insects, injection of non-chemical insect baits etc.

The maximum preventive protection as per schedule/frequency decided by the Institute from time to time during the contract period.

A) The contractor has to carry out the necessary pest control and management services mainly in respect of the following pests / rodents / reptiles:

- Rodents
- Mosquitoes
- Flies and Flying insects
- Silver Fish
- Bedbugs
- White / Red / Black Ants / Wood Borers
- Fungus
- Lizards, snake, scorpion
- Cockroaches and other general pests
- Honey Bees

i) **Proposed Service Schedule:**

Item – A

S. No.	Type of Service	Area to be Treated	Area to be covered (Approximately)	No. of Services	Frequency
1	Rodent and squirrel control		10,00,000 sqfts		
	A) Burrow Fumigation	Entire open plot area of NIT Andhra Pradesh.		24 times	Fortnightly
	B) Internal Baiting	All academic and residential building / quarters		24 times	Fortnightly

	C) External Baiting	Adjacent of all Area buildings	24 times	Fortnightly
2	Mosquito Control			
	A) Anti Larval Measures	All water stagnant areas	52 times	Weekly
	B) Internal Spraying	Inside all buildings	24 times	Fortnightly
	C) External Spraying	Adjacent buildings area of all	24 times	Fortnightly
	D) Fogging	Surround the building (All buildings and upcoming buildings)	52 times	Weekly
3.	General Infestation	All office buildings, classrooms, residential and hostel complexes, Mess, Dining halls, Kitchen, Pantry areas of all the buildings	52 times	Weekly
4	Snake / Scorpion Control Dusting & Spraying of Snake Repellent	Area surrounding all buildings and places frequented by NIT Andhra Pradesh.	52 times	Weekly and on need basis
5	Honeycomb treatment / removal and anti-fungustreatment	As per direction of the concerned officer-in-charge of pest control operations	On need basis	On need basis

ii) The contractor may use the following material or any other material and methods suitable for the effective pest control:

Sr. No.	Type of Treatment	Name of the chemical / material of the equivalent properties or method for treatment but not limited too.
01	General Pest Control	Non-toxic material
02	Anti-Termite Treatment, cockroaches, Red, Ants, Flies, bed bugs etc.	Chlorpyrifos or other suitable material
03	General Disinfestations	Pyrethryum, Deltamethrin, Malathion
04	Rodent and Squirrel Control	Zinc Phosphide, anti – Coagulants & Glue, traps, burrow fumigation, internal and external baiting, mechanical control.
05	Snake and Scorpion Control	Carbolic Acid, burrow fumigation
06	Honey Comb Treatment	By Suitable Method
07	Anti-malaria treatment (Fumigation- Fogging) Mosquito Control	Spraying Pyrethryum, or DDVP or NUVAN, Malathion/ Abate/ BHC powder, anti-larva operations, internal spraying, external spraying
08	Anti-fungus treatment	Spraying of Bacciloacid special or other antifungs agent.

09	Fumigation	As per Institute requirement
10	Dogs Catching and leaving outside of the campus	As per Institute requirement

- i) All the chemicals used for different services shall confirm to governing I. S. Codes and EPA certification and also approved under the relevant act. The chemical emulsion prepared should be got tested from the recognized laboratory to meet our specification and should produce the test result from time to time.
- ii) Preferably the chemicals should be eco-friendly and odor less.

PEST CONTROL SERVICE

a) Rodent Management Service

This service will be carried out for controlling rat problem inside as well as outside the premises and safeguarding the important files, papers, Boxes, carpets, electrical and Telephone wiring, wooden ceiling, paneling, cardboards, raw materials etc. from rodents damage. This service will be provided in the entire Buyer premises inside the building area including office cabins, rooms, toilets, corridors, false ceilings etc. and outside the building premises. The treatment will be carried out by mechanical trapping with glass cleaning chemicals/agents and cleaning of partitions, paneling etc. Trap boxes or tunnels along with glue pads placed on each floor including basement area and service provider will keep on changing their location/position during his visit at the Buyer's Department, using glue- boards and poison baiting in outside area only. The Service Provider would provide Rodent control for control of Rats, Mice etc. in entire building including basement, Cable Trenches, Electrical Rooms, Air Handling Rooms, Substation, Etc. He shall visit daily for changing and replacing the glue pads/bait-stickers & used glue pads should be disposed off outside the building.

b) Disinfestations Services

This service should be carried out for controlling all types of crawling insects such as cockroaches, silverfish, red ants, black ants, spiders, lizards, snakes etc. The services will be provided in the entire office area by gel application or by spray for at least once a month during the contract period with the Buyer Department. Drainage chambers also to be treated with pesticide and anti-bacterial compound.

c) Vector Control Service

This service should be carried out for controlling mosquitoes, flies and other flying insects. This will be provided by treating the breeding areas such as open drains, dustbins, garbage area, receiving area entry points front and rear area of the plant under the bushes damp area along the walls etc. This treatment will be carried out by outdoor spray, indoor spray and using larvicide during the contract period with the Buyer Department. Special service specific equipment such as air cutters will be provided by

the service provider.

d) Termites

Injecting termiticide into affected portions of the woodwork, Woodwork in contact with machinery for example, door frames, cabinets, cupboards etc. shall be treated by drilling and injecting termiticide at the points of contact. Through drilling holes at the junctions of the walls and the floor and pumping chemicals through these holes, wherever necessary. The drilled holes are effectively sealed thereafter. The application of blanket spray and dusting wherever necessary

e) General Pests/Insects

The Service Provider would ensure spraying for control of general pests in and around the building, Lift lobbies, around floor, main entrance etc, honeycomb removal as and when required.

f) Fogging

The fogging should be carried out in the entire premises as per the schedule decided by the Institute.

g) Bed Bugs

Upon completion of the inspection and an assessment of the situation, service provider will recommend the best course of action. If the inspection confirms an infestation, service provider will recommend a treatment plan based on the severity of the infestation and preferences. He will use the best tools and science to address the causes and treat your bed bug problem in the best way for your surroundings, colleagues and the environment.

GENERAL CONDITIONS OF CONTRACT

1. The work of pest control services shall be required on all days in a month irrespective of holidays and the manpower deployed for this work should be prepared to work in shifts as required.
2. The Bid document shall be read in conjunction with GCC (General Conditions of Contract) laid down in the CPWD manual and the applicable specifications of CPWD.
3. Rates quoted by the Bidder shall be inclusive of labour charges. Income tax and all other statutory deductions like labour cess etc., will be deducted from the bill as per the prevailing rules.
4. NIT Andhra reserves the right to reject any or all the bids without assigning any reason.
5. If the Successful Bidder has an existing contract with NIT Andhra Pradesh, for Operation & Maintenance of Pest Control it shall stand automatically terminated and the new contract will commence.

ELIGIBILITY CRITERIA:

1. Bidder must be a proprietor/firm/company possessing PWD/CPWD of class IV registration Certificate.
2. The Bidder must have a copy of Valid Pest Control License issued by Indian pest control association.
3. The Average Annual turnover of FY. 2019-20, 2020-21 & 2021-22 should be at least 24 Lakhs issued by CA with UDIN Number.
4. The bidder should submit audited financial statements (balance sheets) for the FY 2019-20, 2020-21 & 2021-22 along with relevant income tax returns for the concerned years i.e., AY 2020-21, 2021-22 & 2022-23
5. Bidder must have successfully completed the works pertaining to Pest Control works with the conditions and value of work/purchase orders along with satisfactory certificates defined as under during the period of **01-04-2019 to 31-03-2022**.
 - One work of Pest Control Annual Maintenance Contract costing not less than the amount equal to Rs. 38,40,000/- (Rupees Thirty-Eight Lakhs Forty Thousand only).

OR
 - Two works of Pest Control Annual Maintenance Contract costing not less than the amount equal to Rs.24,00,000/- (Rupees Twenty-Four Lakhs only).

OR
 - Three works of Pest Control Annual Maintenance Contract costing not less than the amount equal to Rs.19,20,000/- (Rupees Nineteen Lakhs Twenty Thousand only).
6. All the payments received against the claim of Work/purchase Orders at Clauses (5) above should reflect in Form 26AS. Else the Work/Purchase Order is treated as invalid.
7. The bidder must have a valid PAN Card and the same should reflect in all financial statements.
8. The agency shall submit Valid EPFO, ESI, registration copy certificates.
9. Each page of the tender document along with all other submitted documents must be duly signed by the Authorized signatory with Bidder's signature and seal.

Name and Signature of bidder with seal

METHOD OF SUBMISSION OF BIDS:

1. The bid documents can be downloaded from the Institute website <http://www.nitandhra.ac.in/main/tender> and CPP portal <https://eprocure.gov.in>.
2. The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers i.e.: (a) Part-I Technical bid, (b) Part-II Financial bid.
3. Two separate sealed covers should be specifically super-scribed as (a) **“Technical bid for Annual Maintenance Contract Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem”** and (b) **“Financial bid for Annual Maintenance Contract Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem”**. Both the sealed envelopes (a) and (b) are to be kept in another Master envelope, which should also be sealed and submitted.
4. The Master envelope should be super-scribed with **“Tender for Annual Maintenance Contract Post Pest Control Services at NIT Andhra Pradesh, Tadepalligudem”** and shall be addressed to The Tender Box, C/o Central Stores & Purchase Section, Sardar Vallabhbhai Patel Administrative Vista Building, National Institute of Technology Andhra Pradesh, Beside Chennai - Srikakulam Highway, Near Kondrupolu, Tadepalligudem, West Godavari District, Andhra Pradesh-534101.
5. **Last date for submission of bid documents is 27.01.2023 up to 03:00 PM.**
6. Bids received after the due date and time shall be summarily rejected.
7. Incomplete bids or bids not submitted in prescribed format are liable for rejection.
8. Institute will not be responsible for postal delay.

EVALUATION PROCEDURE:

1. At the first stage, the Technical Bids shall be opened in the presence of Bidders, who may like to be present on **27.01.2023 at 03.30 PM**. In **Material Management and Disposal Section**, Sardar Vallabhbhai Patel Administrative Vista Building of NIT Andhra Pradesh, Tadepalligudem.
2. IPC would evaluate the technical bids submitted by the Bidders.
3. Prior to detailed evaluation, the Institute will determine the substantial responsiveness of each bid to the tender document. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding/tender document and is without any material defects and deviations. Deviations from, or objections or reservations to critical provisions such as those concerning qualification/eligibility criteria, availability of facilities and amenities as needed, availability of government/statutory approvals and clearances, ready and explicit willingness to accept and honor the terms and conditions of contract etc. will be deemed to be material deviations.
4. If a bid is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. Only those Bidders whose technical bids have been found to be substantially responsive would be evaluated.
6. The Financial bids of those Bidders only shall be opened who qualified in the Technical Evaluation. The Institute will award the contract to the Successful Bidder, whose Financial bid is the lowest price bid among all the quoted bids. The decision of the Director, NIT Andhra Pradesh, Tadepalligudem, is final in this regard.
7. Tenders with revised/modified rates/offer after opening of the tenders shall be summarily rejected and the entire Earnest Money Deposit (EMD) submitted with the tender shall be forfeited.
8. The tender is not transferable under any circumstances.
9. Telegraphic, conditional or incomplete tenders shall not be accepted. Canvassing of any kind, director indirect shall lead to disqualification of the Bidder.
10. In case of a further tie, the contract will be awarded to the firm that has the highest Average Annual turnover for the last three years.

Name and Signature of contractor with seal

PAYMENT:

The **Payment** will be made every month by 10th of proceeding month after submission of the bills in duplicate in the last working day of previous month with the attendance reports, daily wise job chart of outsourced manpower and upon proof of payment made towards all applicable statutory bodies.

RESOLUTION OF DISPUTES:

In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, NIT Andhra Pradesh, Tadepalligudem, or any other officer nominated by the Director, NIT Andhra Pradesh, Tadepalligudem, for arbitration whose decision shall be final and binding on both the parties. The Agency agrees that the arbitrator could be an employee of the Institute and shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.

TERMINATION OF THE CONTRACT:

The contract may be terminated in any of the following contingencies: -

- a. On giving three months' notice by the Agency **OR**
- b. On the expiry of the contract, without any notice **OR**
- c. On giving one month notice by the Institute, at any time during the tenancy of contract, in case the services rendered by the Agency are not found satisfactory and in conformity with the terms and conditions of the contract and the standard prescribed for this services **OR**
- d. On Agency being declared insolvent by the competent Court of Law, without any notice **OR**
- e. On assigning of the contract or any part thereof or any benefit or interest therein or there under by the Agency to any third party or for sub-letting the whole or a part of the contract to any third party, without any notice.

Provided that, during the notice period for termination of the contract, in the situation contemplated above, the Agency shall keep on discharging his duties as before till the expiry of notice period.

In case of termination of contract on the grounds mentioned at **Sr. No (c)** above **OR** in case the Agency decides to conclude the contract before the expiry of 12 months contract period without giving three months' notice as mentioned at **Sr. No (a)** above, the Agency shall forfeit the Performance guarantee held with the Institute and the Agency shall not have any claim/right against the Institute in satisfaction of this condition.

MANPOWER REQUIREMENT

S. No	Category of personnel	Min. No of Persons per day	Qualification
1.	Supervisor (Skilled)	02	Any Diploma/Degree/ with Pest Control Course Certificate
2.	Unskilled Workers	07	-

PENALTY:

S. No	Service Level Agreement	Base Line Performance	Lower Performance	Penalties for breach		
				1 Instance	2 Instance	3 Instance
1	Delay in carrying out pest control as per schedule	On time	Within 2 days of scheduled date	1% of billed amount	1.5 % of billed amount	2% of billed amount
2	Failure to deliver pest control services	Zero	NA	3% contract value	5% of contract value	Termination of contract

STATUTORY OBLIGATIONS

The Bidder will strictly observe and follow the following statutory regulations/acts as well as any new rules / changes as applicable, during the period of this contract. He shall be solely responsible for failure to fulfil these statutory obligations. The successful bidder shall indemnify / is deemed to have indemnified NIT Andhra against all such liabilities which are likely to arise out of the Contractor's failure to fulfil such statutory obligations. All documents, registers pertaining to this contract shall be maintained meticulously and shall be provided periodically for inspection. The salient features of the statutory regulations/acts are listed below and it is the responsibility of the selected Bidder that these regulations/acts and their amendments from time to time are strictly adhered to in totality. Even if the Bidder appointed for this contract may be exempt from any or all of the following employee-friendly legislation, it is incumbent on all Contractors to cover all their employees / workmen cover by this tender with these cover / benefits.

COMMENCEMENT OF WORK:

The Successful Bidder should start the work with effect from the date of commencement of Agreement by mutual consent. In case, it is found that the work has not been taken up from the date of commencement of Agreement, the NIT Andhra Pradesh, Tadepalligudem, at its sole discretion may cancel the work order and the Performance guarantee shall be forfeited without any further reference to the Bidder. Further, the work order will be awarded to next least quoted bidder with the same terms and conditions.

DISCLAIMER:

Even though adequate care has been taken in the preparation of this Tender Schedule the Bidder should satisfy himself that the Schedule is complete in all respects.

NIT-Andhra Pradesh nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this Tender Schedule and it is not possible for the NIT-Andhra Pradesh to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tenders Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender Schedule and obtain independence advice from appropriate sources.

The Director, NIT-Andhra Pradesh reserves the right to change any or all of the provisions of this request for Proposal. Such changes would be intimated to all parties procuring this request for Proposal.

The Director, NIT-Andhra Pradesh reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage without assigning any reasons whatsoever.

JURISDICTION:

The Court of Tadepalligudem alone will have jurisdiction to try any matter/dispute or reference between the parties arising out of this agreement/contract

Signature of the Bidder with stamp

PART-A (CHECKLIST FOR TECHNICAL BID)

All the commercial conditions shall also be indicated in this part. Deviations, if any, to our specifications shall be brought out very clearly. Bidders shall mention point-wise confirmation with regard to technical specifications given in our Enquiry.

S. No	Particulars	Yes	No
1	Copy of original tender draft downloaded from the NIT Andhra Pradesh website.		
2	In the form of RTGS/NEFT from National Bank towards Tender Processing Fee		
3	Crossed Demand Draft from National Bank towards EMD		
4	Copy of firm registration		
5	Copy of Contract registration		
6	Copy of Pest Control License		
7	Copy of GST registration		
8	Copy of PAN card		
9	Copy of relevant work order(s)		
10	Copy of Work satisfactory certificate(s)		
11	Copy of Financial turnover certificate issued from Chartered Accountant with UDIN on his letter head.		
12	Copies of Income Tax Saral form>Returns along with Audited financial statements, Profit and Loss Account, Balance sheets, Form 26AS and 3CA&3CB for last 3 years subjected to financial statement submitted to firm/proprietary/company.		
13	Declaration in the format given by the Institute		
14	Financial bid cover		

Enclose all certificates in support of the above statements.

Date:

Authorized Signatory

Name:

Place:

Designation:

Company:

Contact No:

Company Seal:

DECLARATION

(To be provided on letter head of the Bidder and submit along with technical bid)

I / We _____ do hereby certify that our firm is not blacklisted and no enquiries / cases are pending against us by Govt. of India / Govt. of Andhra Pradesh or by any State Board Universities, since inception of the firm / company.

All the terms and conditions given in the tender draft with **File No: NITANP/SMMMD/TENDER/2022-23/39** **Date: 05.01.2023** "**For Annual Maintenance Contract for Providing Post Pest Control Services**" issued by the NIT Andhra Pradesh, Tadepalligudem, are acceptable to us.

We also certify that the information mentioned in the submitted documents is true and complete in any every respect and explicitly agree that in case at a later date it is found out by the Institute (NIT Andhra Pradesh, Tadepalligudem) that any details provided herein by us are incomplete/incorrect, any contract given to us may be summarily terminated forthwith, our firm may be blacklisted, and that the Institute may also initiate any other legal/penal proceedings, as deemed fit by it.

Date:

Authorized Signatory

Name:

Place:

Designation:

Company:

Contact No:

Company Seal:

PART-B. FINANCIAL BID (On Firm Letterhead)

Name of the work: Annual Maintenance Contract for Providing Post Pest Control Services in and around as mentioned in the scope of work at NIT-Andhra Pradesh, Tadepalligudem.

S. No	Name of the Block	Area (Sq. ft) to be covered	Amount Per Annum
1.	Boys & Girls Hostels		
2.	Boys & Girls Messes		
3.	Canteen		
4.	Workshops (3 No's)		
5.	Faculty & Staff Quarters HVAC Plant (Himalaya & Nilagiri)		
6.	Sub Stations (SS-1,SS-2,SS-3&SS-4) Classroom Complexes (S.R.K. Building & P.M.M.M. Building)		
7.	Laboratory Complexes (A.P.J. Abdul Kalam & Sir C.V. Raman)		
8.	Guest House Brindavan Bhavan		
9.	Admin Building & Senate Hall		
10.	Library Student Amenities Center,	10,00,000	
11.	Auditorium		
12.	Health Care Center		
13.	Indoor Sports		
14.	Sena Complex		
15.	Director Bungalow, Servant Quarters &		
16.	Camp Office S.T.P – 1 & 2		
17.	Pump Houses -7		
18.	<u>External Services:</u> ❖ Storm water drainage system & Rainwater harvesting pits ❖ Open areas like playground, courts like tennis, volley ball, running track, roads, around staff & faculty Quarters and smruthivanam		

Offered Price (in words): Rupees _____ only.
(Inclusive of all taxes)

NOTE:

1. The Firm/Bidder/Contractor who has quoted the lowest price in Financial Bid per Annual Maintenance Contract among all the bidders will be considered as L1.
2. Rate quoted should be Inclusive of GST and any other statutory Central/State Govt. taxes.
3. Rate quoted should be valid for three years from the date of signing of the agreement. Rate/ price should remain fixed during the entire period of the contract except the wages of employees.
4. It is presumed that the quote in financial bid includes the wages as per existing CLC norms prevailing as on date. However, any change in daily wages shall be entertained as per CLC act.
5. No claim for compensation or loss due to fluctuations in the market rate of any item or any other reasons/ causes will be entertained.
6. There should be no discrepancy between the rate quoted in words and in figures. If it occurs words of the quotation will be considered.
7. In case of a tie, the contract will be awarded to the firm having highest Average Annual Turnover for the FY 2019-20, 2020-21 and 2021-22.

Signature of the Authorized Signatory

Name:

Designation:

Address:

Tel./Mobile No.:

E-mail ID:

Date:

Seal of the Firm